



## HOW TO READ YOUR PAY STUB IN THE BEST ADVANTAGE SYSTEM – HCM APPLICATION

DISTRICT: ##### – DISTRICT/AGENCY NAME				PAY LOCATION ID: AAA123	PAYROLL NUMBER: AAA123	CHECK DATE: MM-DD-YYYY	WARRANT NUMBER: 12345678	
<b>EMPLOYEE INFORMATION</b>								
EMPLOYEE NAME: 000000XXXX				DISTRICT: District/Agency Name District/Agency Address				
<b>TAX INFO</b>				<b>EMPLOYER PAID BENEFITS</b>				
MARITAL STATUS: MARRIED FILING JOINTLY MARRIED FILING JOINTLY ALLOWANCE: 1 EXEMPT STATUS: 1				PAY FREQUENCY: MONTHLY PAY BEGIN DATE: 10-01-2023 PAY END DATE: 10-31-2023				
<b>HOURS AND EARNINGS</b>				<b>EMPLOYER PAID BENEFITS</b>				
DESCRIPTION	BEGIN DATE	END DATE	RATE	HOURS	EARNINGS	DESCRIPTION	CURRENT	YTD
REGULAR PAY	10-01-2023	10-31-2023	\$11,402.00	149.36	\$11,402.00	MEDICARE ER CON	\$165.33	\$330.66
						CA UNEMPLOYMENT	\$5.70	\$11.40
						STRS CLASS DIST	\$2,177.78	\$4,355.56
						WORKERS COMP	\$228.04	\$456.08
<b>TOTAL EARNINGS:</b>						\$11,402.00		
<b>GROSS EARNINGS YTD:</b>						\$22,804.00		
<b>BEFORE-TAX DEDUCTIONS</b>				<b>TAXES</b>		<b>AFTER-TAX DEDUCTIONS</b>		
DESCRIPTION	CURRENT	YTD	DESCRIPTION	CURRENT	YTD	DESCRIPTION	CURRENT	YTD
STRS CLASS MEM	\$1,168.71	\$2,337.42	FED INCOME TAX	\$9,54.79	\$1,909.58			
			STATE INCOME TAX	\$331.83	\$663.66			
			MEDICARE EE TAX	\$165.33	\$330.66			
<b>TOTAL:</b>	\$1,168.71	\$2,337.42	<b>TOTAL:</b>	\$1,451.95	\$2,903.90	<b>TOTAL:</b>	\$0.00	\$0.00
<b>LEAVE BALANCES</b>				<b>DIRECT DEPOSIT</b>				
DESCRIPTION	ACCURUED	USED	ENDING BAL	DIRECT DEPOSIT				
SICK	00:00	00:00	80:00	CHECKING	AMOUNT			
				CHECKING	\$8,781.34			
				<b>NET PAY:</b>	\$8,781.34			

- 1 Employee Information.** Displays your employee name and ID. This is used to identify you in the HCM System.
- 2 Tax Info.** Displays Income tax withholding information, your allowances, marital status and exempt status when applicable.
- 3 Hours & Earnings.** Displays all types of earnings that count as income, such as regular pay/hours, shift differentials, overtime, incentives, etc.
- 4 Rate.** Displays your hourly rate depending on how you are paid.
- 5 Hours.** Displays the number of hours you worked.
- 6 Employer Paid Benefits.** Displays Benefits and total amounts paid for by your employer
- 7 Before Tax Deductions.** Displays the deductions/reductions taken from your earnings before taxes are calculated and withheld. These IRS defined items include pre-tax deductions such as:
  - Medical, dental, and vision premiums
  - Flexible Spending Accounts (Health & Dependent Care Plans)
  - Deferred Compensation/Tax Sheltered Annuities
  - The Earned Salary Advance (ESA) reduction
  - CalPERS/CalSTRS Employee contributions
- 8 Taxes.** Displays statutory taxes taken after income taxes are calculated and withheld may include:
  - Social Security (OASDI) tax
  - Medicare (MEDICARE) tax
  - Federal Withheld tax (FW)
  - State Withheld tax (SWT)
- 9 After-Tax Deductions.** Displays additional or voluntary deductions taken after taxes which may include:
  - Credit Union Deductions
  - Supplemental Life Insurance
  - Union and/or Association Dues
  - State Disability Insurance Premium (SDI), if applicable
  - Medical, dental, and vision premiums
  - Flexible Spending Accounts (Health & Dependent Care Plans)
- 10 Leave Balances.** Reflects sick and vacation balances based on your eligibility for the leave type.
- 11 Subject Gross YTD.** Displays taxable gross dollar amount which forms the basis to calculate taxes. *Please note this information is temporarily unavailable.*
- 12 Direct Deposit.** Can be distributed to multiple accounts.
- 13 Net Pay.** Reflects the total net amount of your paycheck.



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Business Enhancement System Transformation (BEST) Project